1125.1 REQUEST FOR PUBLIC RECORDS

TO: **Rita K. Fletcher, Executive Director**
FOIA Compliance Officer
BARTLETT PARK DISTRICT
T. C. White Administration Bldg.
696 W. Stearns Road
Bartlett, Illinois 60103-4504
Office: (630) 540-4800
Fax: (630) 837-6608

FROM: _____
(Please Print)
Address _____

City/State/Zip _____

Phone No. _____

DESCRIPTION OF REQUESTED RECORD(S):

Please indicate if you wish to inspect the above captioned records or wish a copy of them:

_____ **Inspection** _____ **Copy** _____ **Both**

Do you wish to have copies certified? _____ **Yes** _____ **No**

If so, which ones? _____

_____

FOR OFFICE USE ONLY:

_____ _____
Date Received Date Response Due